



TDRA COMMITTEE MEETING 1 2024 /2025

MINUTES

MEETING INFORMATION

Objectives: Projects arising following approval of the EMP

Attendees: TDRA Committee: Caroline Brown, Grant Chapman, Ros Chapman, Sarah Hetherington, Karin McNally, Eliana Scheibe,
(apologies received from Philippa Rattue, Laura Slingsby & Gisela Marnewecke)

Date: 01/08/2024
Time: 18:00
Location: Meeting kindly hosted by Sarah Hetherington, 3 Charnwood Close, Zwaanswyk

AGENDA

Item/Presenter

1. Welcome and confirmation of quorum [Caroline]
2. New projects following approval of the EMP [Sarah/all]
 - a. Track signage
 - b. Publication and descriptions of routes
 - c. Design / establishment of new tracks
 - d. Establishment of the new riding area (below Chrysalis)
 - e. Other
3. Ongoing projects
 - a. Track Maintenance [Grant]
 - b. Financial Update [Philippa]
4. Adjournment

NEXT MEETING

TBD

OTHER NOTES OR INFORMATION

1	<p>Welcome to all the TDRA committee members</p> <p>Current roles : Caroline (Chair) – liaison with SANParks, and other stakeholders/user groups (TCMF). Grant (Vice Chair) – leads all Track and Gate Maintenance. Philippa (Treasurer) – governs and makes payments and manages TDRA's financial health. Laura (Secretary) - includes taking and publishing minutes, AGM arrangements, the membership spreadsheet and gatekeeper system maintenance. Gisela – leads the riding events for TDRA members. Karin (Committee member) - Bentgrass gate & yard representative Ros (Committee member) - leads the TDRA's fundraising (annual raffle), liaison with PC Committee & Mounted Games. Eliana (Committee member) - leads the TDRA's training and educational programmes. Sarah (Committee member) - leads the Table Mountain Equestrian Forum and EMP. Karmen (TDRA administration) – updates TDRA website, graphic design, distributing meetings minutes etc.</p> <p>Laura and Caroline also take the lead with respect to Zwaanswyk gate access (in association with ZAPO).</p>	
2.	<p>Projects following approval of the EMP</p> <p>a</p> <p>Track signage We have written to SANParks and requested the templates for signs – to date not received. CB will follow up. We also need confirmation on how the signs should be installed – i.e. pine poles or painted on rocks.</p> <p>b</p> <p>Publication and descriptions of routes Members need user-friendly maps showing the different routes, describing track conditions etc. Any contributions from members on this will be welcome!</p> <p>Also, if members would like to sponsor the work on any tracks, we can award suitable naming rights.</p> <p>c</p> <p>Current locations/names from sponsors are: Drifter Gate, Tiffin Track, Chumane Track and Jet Stream Crossing.</p> <p>Design/establishment of new tracks A complaint was lodged to SANParks by an individual about riders using the new track via the thatch cottage driveway while it is still indicated in blue on the map (“to be determined”) and therefore its position had not yet been confirmed. We are following up with SANParks in order to get the status and location of this track confirmed/determined and have subsequently had good meetings with them about it.</p>	<p>CB</p> <p>All</p> <p>CB</p>

d	<p>Establishment of the new equestrian area (below Chrysalis)</p> <p>The TDRA track crew have worked very hard on this area, felling dead trees, digging out stumps and alien bushes and removing a huge quantity of cement blocks and concrete that had been dumped there. With support from Karena du Plessis, we were able to get the fire team to burn the stacks of piled-up dry wood.</p> <p>Our thanks to Grant and the crew for their ongoing efforts and work. There is still much to be done to get this area ready for riding.</p> <p>We have received a very exciting suggestion from a member to hold a “play day” in the equestrian area in order to launch it. ES will look at the school and other calendars and propose a suitable date for the event.</p>	GC ES
3 a	<p>Ongoing projects</p> <p>Equestrian Track Maintenance: Priorities</p> <ul style="list-style-type: none"> • The stream in the picnic site continues to break its bank, despite the work that the TDRA team have done to shore up the bank with sandbags. The stream is so clogged with branches, reeds and grass, that the water ponds and spills over. This results in flooding of the picnic site track, the track to the thatch cottage, Orpen road and the perimeter track in lower. It is pointless working on these tracks until the issue with the stream is resolved. CB and GC will request a site meeting with SANParks to motivate that the stream is cleared. • The single track around the back of the arboretum was discussed – horses clamber up a fairly-steep single track after the river and down another steep bank to join the track at the back of the arboretum. This will unfortunately become more slippery in winter. The EMP map allows for a slightly longer jeep track for riders which will be explored. Now that this route is approved in the EMP maps, the TDRA crew can work on this link to improve the safety and going. This route has been named: Bentley’s Bend. • The condition (possible erosion) of the lower Tiffin track (the track that runs up closest to the Zwaanswyk fence at the big rock) was queried – it will be checked to see if it needs any work/repairs. 	CB & GC GC GC

b	<p>Financial / Membership status 2024/2025</p> <p>The TDRA member registrations and finances are healthy with a good renewal rate plus a number of new members as a result of the early bird initiative and marketing campaign.</p> <p>The committee would like to encourage all stable yard owners/managers to make TDRA membership part of their livery fee and pay it over to the TDRA on their behalf. The equestrian tracks are part of the attraction for their livery client to stable and ride in Tokai, so it seems fair that the yards support the TDRAs work to maintain the tracks. This would greatly assist with the TDRA's admin.</p> <p>The TDRA secretary and treasurer are to update the register for the 2024/2025 year to aid the gate system user oversight.</p> <p>Membership and inclusion on the gatekeepers, distribution list and WhatsApp group will be restricted to TDRA members – an audit of members to be undertaken.</p> <ul style="list-style-type: none"> ✓ Thanks to Karin for registering the TDRA for snapscan ✓ Thanks to Ros, Karin, Eliana, Laura and all other committee members who assisted, for a very successful raffle! ✓ Thanks to all concerned and particularly Laura and Philippa for a very successful AGM and Eliana for our great guest speaker. 	<p>LS/PR</p> <p>Yard owners/ managers</p>
4.	<p>Riding Events</p> <p>The need to bring riders from different yards together to ride tracks that they may not know, or to participate in other fun equestrian experiences in Tokai, has been identified as a wonderful benefit that the TDRA could provide for its members. Gisela kindly accepted to head up this initiative.</p> <p>An event for March was an “Easter rock” hunt which was hugely enjoyed by those who took part in it.</p> <p>The suggestion for our next event is something along the lines of the Tevis cup – riding a certain number of KMs whilst tracking your route on an app.</p>	<p>GM</p>
5.	<p>TDRA’s Training and Educational Programmes</p> <p>A Training and Educational Needs Questionnaire was emailed to TDRA members which received a very limited number of responses. It is therefore not clear whether there will be any interest in taking up training, other than from a small number of yards.</p>	<p>ES</p>
6.	<p>Management Framework Review (TCMF)</p> <p>There has been no progress on the TCMF since the second round of comments from stakeholders in the first part of 2023.</p> <p>When the Health and Wellbeing group followed up, the SANParks facilitator indicated that a second draft will be ready for release shortly.</p> <p>In another development, the Tokai Manor Precinct Plan has been released for tender from Concessionaire partners. Horses are included in the vision for the Precinct, particularly for horse-riding tourism opportunities</p>	<p>CB</p>

7.	<p>TDRA Website (carried over)</p> <p>The Committee noted that the TDRA website has not been updated for some time recently. Karmen from Grant's office will kindly assist the TDRA with updating the website and sending out the minutes from the committee meetings.</p> <p>To be updated are:</p> <ul style="list-style-type: none"> ❖ Minutes of the meetings. ❖ Financial report for 2023. ❖ EMP content. ❖ Content about shows, events etc. 	<p>CB PR SH (done) ES</p>
	<p>Next Meeting TBC</p>	

The meeting ended at 19:30
Certified a true record of the proceedings.

Chairperson

Date