

**TOKAI DISTRICT RIDING ASSOCIATION (TDRA)**  
 Minutes of the Annual General Meeting  
 Held at The Range on Tuesday 9 May 2023 at 18h00

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2021/2022 Committee Members:

|                        |                  |
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| Caroline Brown (CB)    | Chairperson      |
| Grant Chapman (GC)     | Vice-Chairperson |
| Philippa Rattue (PR)   | Treasurer        |
| Michelle Matthews (MM) | Secretary        |
| Ros Chapman (RC)       |                  |
| Sarah Tiffin (ST)      |                  |
| Eliana Scheibe (ES)    |                  |

Apologies:

Melissa Finkelstein  
 Debbie Cusens  
 Gill Howell  
 Karena du Plessis  
 Jacquie Papageorge  
 Les Roos  
 Geoff van Klemperer

| Agenda Item | Minute  | Action |
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| 1           | <b>Welcome</b><br>Michelle (MM) welcomed all those in attendance and thanked everybody for their continued support of the TDRA. She confirmed that there was a quorum and that a register of attendance had been taken.   |        |
|             | <b>Minutes</b><br>The minutes of the previous year's AGM were approved.<br>Proposer: Sarah Rae<br>Seconder: Carol Poole   |        |
| 3           | <b>Chairperson's Review</b><br>Caroline (CB) acknowledged that the last year has once again proven to be a challenging year despite the hopes that we would be able to enjoy an easier year given the challenges encountered over the previous few years. CB reminded everyone that ultimately the TDRA is a body of people who share a common interest working together to achieve a common goal. She thanked everybody for their support and acknowledged those who donate and those who literally "just pitch up and help".<br><br>Some highlights of the last year include the Tokai Big Five Game Ride and it was noted that the committee hopes to have a similar fun activity this year. The biggest highlight was the soccer party and braai that was held at the end of 2022 and was lauded as the best one to date. A success that the committee hopes to build on again this year. A wonderful full moon sunset ride was held earlier in 2023 with a big group heading out to enjoy the beauty of Upper Tokai at a time that is not usually permitted.<br><br>Some of the broader projects that the TDRA has been involved in during the year include the Living Waterways workshops. Representatives were present and encouraged the inclusion of horse riding in the initiatives discussed. The TDRA also participated in the review of the baboon management in the Tokai Park as this affects horse riders in the area. A significant success was the support of |        |

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|   | <p>horses and horse riding in the Tokai area in the City's Spatial Development Framework. This is vital to preserving and protecting horse riding in the area.</p> <p>The track maintenance crew have done a stellar job both saving and restoring tracks. One of the tracks was showcased on the full moon sunset ride with horse riders enjoying the route and the going. Extensive flood damage was experienced in Lower Tokai Park last winter with the track running next to Flandorp being largely unusable. The track maintenance team were able to restore that quickly and have continued to clear the river of litter and debris as part of the ongoing effort to maintain that track this winter. In recent heavy rains, the track above the new SANParks office was starting to collapse on the one side, the track maintenance team were on site in the pouring rain to clear the drains and ensure no further damage occurred. The problem areas were restored and the drains are being maintained and checked regularly. SANParks benefits from the work that the TDRA does on track maintenance for security purposes, alien clearing, the removal of trees by wood cutters and dealing with fires that occur in the Park.</p> <p>Looking ahead, no increase is proposed to the annual membership fee and it is intended that the fee be maintained at the current level for as long as is possible. Membership fees are used to pay for the picnic site transit route to be cleaned weekly; cover the track maintenance team and the costs of the jobs that are undertaken; to pay for access to Chrysalis Academy amongst various other expenses so it is important that membership be accessible to all horse riders and the increased number of members is very encouraging. Given the number of new members, the WhatsApp alert group also needs to be reviewed with new members invited to join should they wish to. A request was made that all horse riders, especially those managing livery yards, please check with new horse riders at their yards whether they would like to be added to the alerts group.</p> <p>CB thanked all of the committee members for their ongoing efforts and support and encouraged all members to find something that they feel passionate about and help with it, whether that be; creating some exciting new jumps below Chrysalis; the wonderful play days organised at Chrysalis by horse riders there; clearing alien vegetation or anything else.</p> |  |
| 4 | <p><b>EMP Update</b></p> <p>Sarah Tiffin (ST) provided an update on the EMP to the meeting as she is serving along with Les Roos as a representative of the TMEF to drive this process. The EMP effectively serves as an agreement between user of the Park and SANParks as to how the Park should be used and is therefore a vital document.</p> <p>This is long overdue with the process having been started in 2018. Positively, the process was supported by Frans van Rooyen before his retirement and is now being supported by Megan Taplin who has taken over the role of Park Manager. We are very close to the finalisation process with the EMP document having been accepted and approved by SANParks which is a wonderful outcome. Included in the document is what will effectively serve as the code of conduct as well as various environmental impact studies that consider the impact that horses have on their environment. The current committee is also very grateful to previous committee members for having set up the original EMP document.</p> <p>There are changes required to the maps submitted for all areas but SANParks has indicated that they support the continued use of the trails that are currently in use and a handful of the proposed trails which is a great outcome for preserving horse riding in the Park. One notable outlier is Orange Kloof in Hout Bay as that area is subject to review currently; current trails are supported but changing use of the area might ultimately lead to horse riders ceasing to use it. Access to the</p>  |  |

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|          | <p>area also requires further discussion between SANParks and the representatives in the area as SANParks requires better management of who has access.</p> <p>SANParks views the equestrian community as a valued partner in the Park and the TDRA is acknowledged by SANParks for its ongoing efforts to maintain tracks and manage user conflicts. Ultimately without the efforts of the TDRA, many trails would have been lost in the Tokai Park already. Unfortunately, as user numbers increase in these areas, so do conflicts and SANParks is challenged with budget constraints making maintenance and management increasingly difficult.</p> <p>The TMEF is therefore actively trying to encourage the formation of similar bodies in other areas, especially Constantia and Noordhoek. Ultimately the TMEF should include representatives from the committees representing each area but currently no such bodies exist apart from Hout Bay Riders Association. It is increasingly apparent that horse riders need to unite not just within their immediate community but also with broader communities in order to ensure that their voices are heard.</p> <p>The final step in the process will be the public participation process driven by SANParks. Indications are that this will be relatively straight forward given that the EMP largely maintains the status quo with only one or two additional tracks receiving support from SANParks.</p> <p>The draft EMP is available on the TMEF website, <a href="http://www.tmef.co.za">www.tmef.co.za</a>.</p> |  |
| <b>6</b> | <p><b>Financial Report</b></p> <p>Philippa Rattue (PR) provided an overview of the financial year. The TDRA ended the year with a healthy bank balance although expenses are increasing. Membership numbers for the new year are already higher than the previous year which bodes well for the financial stability of the TDRA.</p> <p>Trail maintenance costs were largely funded by donations from members and fundraising primarily through the annual raffle.</p> <p>Thank you to Marianne Berry for reviewing the financial statements for the TDRA.</p> <p>The full financial report will be available on the TDRA website:<br/><a href="http://www.tdra.co.za">http://www.tdra.co.za</a></p>  |  |
| <b>7</b> | <p><b>Annual Membership Fee</b></p> <p>No increase in the annual membership was proposed for the new year with the committee undertaking to try to maintain the membership fee as it is for as long as is possible to ensure that membership continues to be accessible to all.</p>   |  |
| <b>8</b> | <p><b>Committee Members</b></p> <p>The current committee members have agreed to stay on and no new nominations were received. It was noted that a committee member had indicated that they would like to step down at the end of the 2022/23 year and a call was made for anyone who is keen to assist to please let the committee know but unfortunately nobody stepped forward. This led to the secretarial committee member kindly agreeing to stand again so as to ensure a full committee.</p> <p>The committee was approved by members present at the AGM.</p>  |  |
| <b>9</b> | <p><b>Raffle and sponsored items</b></p> <p>Raffle tickets were sold for R50 per ticket, or R200 for five, in order to keep the ticket cost in line with the previous year and, building on the success of last year's raffle, this year R11 550 was raised which will go towards the ongoing trail maintenance.</p>  |  |

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|  | <p>The prize winners were:</p> <ul style="list-style-type: none"> <li>• A weekend away at a beautiful house in Llangebaan for up to 8 people – Kirsty Green</li> <li>• African Extracts Hamper – Michelle Matthews</li> <li>• Equestrian Affair clutch bag – Sarah Rae</li> <li>• R350 voucher for The Nest – Caroline Brown</li> <li>• R100 blanket wash voucher from Brennan Williams – Les Roos &amp; Karena du Plessis</li> <li>• Goodstuff Hamper – Kimberley Misplon</li> <li>• R250 Equi -Box Voucher – Jess Muller, Kirsty Green &amp; Jess Muller (again)</li> <li>• R560 voucher for Stillness Manor – Lee Ann Drew</li> <li>• R300 Mounting Bloc voucher – Kirsty Green</li> <li>• R250 Equestrian Affair Voucher – Scout Fergusson</li> <li>• Dressage Whip from Western Shoppe – Caroline Brown &amp; Clare Watermeyer</li> <li>• R200 Equi-Site voucher – Michelle Matthews, Julie Myrtle, Karena du Plessis, Eliana Scheibe &amp; Amy Baines</li> <li>• Arendsig wine – Jess Muller &amp; Les Roos</li> <li>• Artisan Skin Massage Voucher – Melissa Finkelstein</li> <li>• Equifeeds Balancer – Scout Fergusson</li> <li>• Soul Clothing Linen dress – Lara Whittaker, Michelle Matthews &amp; Kirsty Green</li> <li>• Horsetreast from Western Shoppe – Carina Berry</li> <li>• R250 in store Animal Feeds voucher – Kirsty Green</li> <li>• Animal Feed voucher for delivery – Jess Muller</li> <li>• R100 Prue's caravan voucher – Tiffin Family &amp; Philippa Rattue</li> <li>• Voucher from Icing on Top</li> </ul> <p>The TDRA Committee would like to thank the sponsors for their generous donations and the members for their overwhelming support of the raffle.</p> |  |
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The meeting ended at approx. 19:30

Certified a true record of the proceedings

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Chairperson

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Date