

Held online on 29 April 2021 at 18:30

Committee Members present in person	Grant Chapman (GC)	Vice Chairperson
	Michelle Matthews (MM)	Secretary
	Caroline Brown (CB)	Chairperson
	Philippa Rattue (PR)	Treasurer
	Ros Chapman (RC)	
	Sarah Hetherington (SH)	
	Eliana Scheibe (ES)	

Agenda Item	Minute	Action
1	<p>Welcome</p> <p>Grant welcomed all present, declared the meeting open.</p>	GC
2	<p>Background of TDRA</p> <p>Some history of the TDRA was shared with the new committee with mention made of previous Chairpeople, namely Rosie de Jager, Catherine Moore, Dawn Brosens and Karena du Plessis as well as special mention of Sarah Hetherington who helped to found the TDRA.</p> <p>The vast area that horse riders are able to enjoy in Tokai is largely due to the efforts of the TDRA championed by the various Chairpersons. When considering the challenges experienced in areas such as Constantia, Hout Bay and Noordhoek, Tokai stands out as a success story for horse riders. The TDRA committee tries to maintain good relationships with other stakeholders, including the security organisations in the area, local neighbourhood watch organisations, Parkscape, Tokai Mountain Bike Association, Friends of Tokai Forest, Tokai Pony Club, Zwaanswyk Association of Property Owners (ZAPO), Zwaanswyk Residents' Association (ZRA), Tokai Residents Association (TRA) and Tokai Dog Walkers. GC reiterated the appreciation of the TDRA to the custodians of the land on which horse riders are permitted to ride, being City of Cape Town, SANParks and Chrysalis Academy.</p> <p>The TDRA was an integral part of securing the lease for what is now the Tokai Pony Club Arenas and for the subsequent fundraising and building of this facility.</p> <p>There are ongoing conflicts between the user groups as everyone has to share various spaces so good working relationships and proactively addressing such conflicts is vital. There is also ongoing pressure from the cyclists to extend the access that they enjoy into the areas that are currently restricted to hikers and horse riders for safety reasons.</p> <p>Unfortunately, post the devastating fires in 2015, many tracks in the Upper Park have been permanently lost due to the damage that was sustained. The TDRA has worked tirelessly to reinstate and restore as many tracks as possible within its budgetary constraints, thereby preserving as much space for horse riding as possible. A positive outcome of the devastation caused by the fire was horse riders being permitted access to the picnic site transit route. This transit route requires ongoing cleaning as it runs along the boundary of an area in which people enjoy picnics and braais.</p> <p>It was agreed that CB would work with Karena du Plessis to manage the relationship between the TDRA and Chrysalis Academy. It was also agreed that the TDRA will offer to assist with a maintenance task that may benefit horse riders and Chrysalis Academy as a gesture of the appreciation from horse riders for the continued access to this land.</p>	<p>GC</p> <p>CB</p>
3	Administrative Functions	MM

	<p>MM ran through the access controls that are in place for the picnic site and Chrysalis gates. These gates were a requirement for access control to Chrysalis Academy land following unfortunate criminal activity.</p> <p>It was noted that a valid activity permit is required for horse riding on all SANParks managed land and that this is therefore a requirement for access to the picnic site gate which has led to the TDRA needing to monitor horse riders for activity permits. Similarly, TDRA members are afforded increased convenience when registering for access to the Zwaanswyk Close gate as a result of the co-operation between ZAPO, SANParks and the TDRA. This access requires that a copy of a valid activity permit be attached to the registration form. Activity permit details are recorded on the TDRA membership list as a result of these requirements.</p> <p>A clean-up of the mailing list and TDRA database has been started as the TDRA needs to ensure compliance with the new POPI legislation that will be enacted at the end of June 2021. Unfortunately this may result in horse riders being removed from the mailing list should they not renew their TDRA membership when a second clean-up is undertaken in the next few weeks.</p> <p>The end of year soccer party and braai is a highlight of the year and requires considerable planning to make the event a success.</p>	
4	<p>Financial Obligations</p> <p>The biggest ongoing expenses are: the electricity levy that is paid to Chrysalis monthly in exchange for access to the Chrysalis Academy land; the cleaning of the picnic site transit route every week and the constant repairs to the Chrysalis and picnic site gates as a result of repeated vandalism. These items and some track maintenance exhaust most of the membership fees received annually, making the TDRA highly reliant on donations to undertake additional maintenance projects and alien clearing.</p> <p>Most of the track maintenance in Upper Tokai is done at the beginning of the year in preparation for the winter rain in an effort to reduce the damage to the tracks.</p> <p>Philippa is currently engaging with the outgoing treasurer, Marianne Berry, to take on the responsibility of managing the accounts for the TDRA.</p>	<p>MM</p> <p>PR</p>
5	<p>Fundraising and Events</p> <p>A member of the previous committee, Leigh de Beyer, did an incredible job with the raffle that was held at the AGM. It was suggested that an events calendar be compiled going forward with an event hosted each quarter to reduce the reliance on the annual raffle for fundraising. The events will be fun activities that are open to all horse riders in the area. It is anticipated that the Tokai Pony Club Arenas will be used for this purpose. These events will also provide a focus for content and photographs to be posted on social media, which will assist to raise awareness of the TDRA and create a sense of community for members. GC advised that Karmen (from his office) was available to assist MM with the social media posts.</p> <p>Eliana Scheibe kindly agreed to help plan these events with the assistance of the committee as needed. Ros Chapman and Sarah Hetherington also offered to assist with this.</p>	<p>ES, RC, SH</p>
6	<p>Committee Members</p> <p>Each of the committee members introduced themselves and shared some insight into their areas of interest. GC thanked the new committee members for their enthusiasm and willingness to join the committee.</p>	
7	<p>Ideas and Suggestions</p> <p>Some fun ideas were put forward by various people including:</p> <ul style="list-style-type: none"> • Creating a pictured wall calendar that members could purchase as an additional fund raising activity. 	

	<ul style="list-style-type: none"> • Ensuring that events are accessible to all horse riders and include activities for people who share horses. • Holding an Easter egg hunt. • Hosting mounted games. • Practice shows - it was noted that a practice jumping show is planned for the Tokai Pony Club Arenas late in May. Classes will start with the pole-on-the-ground. This is a wonderful opportunity to get young riders and/or horses out in a safe environment or to practice your course riding skills. 	SH PR ES RC SH
	Next Meeting 27 May 2021	

The meeting ended at 19:50
Certified a true record of the proceedings.

Chairperson

Date