

**TOKAI DISTRICT RIDING ASSOCIATION (TDRA)**  
Held at 9 Debaren Close on 17 January 2019 at 19:00

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Committee Members present in person	Karena du Plessis (KdP) Grant Chapman (GC) Michelle Matthews (MM) Marianne Berry (MB) Laura Forde (LF) Maryse Pennington Collins (MC) Julie Myrtle (JM)	Chairperson Vice-Chairperson Secretary Treasurer
Apologies:	Hayley Moir (HM) Leigh de Beyer (LdB)	

Agenda Item	Minute	Action
<b>1</b>	<b>Welcome</b> Karena welcomed all present, declared the meeting open.	
<b>2</b>	<b>Approval of previous minutes and follow up items</b> The previous minutes were tabled and approved.	
<b>3</b>	<b>Environmental Management Plan</b> Representatives of the TMEF have been in contact with SANParks and will continue to follow up in respect of feedback on the EMP. The deadline for such feedback was 14 January 2019 but to date no comments have been received. Various equestrian bodies are requesting the feedback from TMEF currently and it is envisaged that the feedback will influence maintenance that is required across the parks.	
<b>4</b>	<b>Ongoing Maintenance</b> <p>There is maintenance that is required in order to keep the area horse friendly. It is considered most efficient to tackle the projects on an ongoing basis rather than leaving them until small projects become costly, big projects. To achieve this, quarterly maintenance days will be scheduled going forward. Any members' assistance either by joining such days or by donating labour or funds for the projects would be greatly appreciated.</p> <p>One of the first priorities is to restore the trail along Upper Tokai Road as it has become eroded and rutted in places. It will be necessary to create water bars across the trail to better preserve it going into winter which will form part of the project. The second of the priorities is to send teams higher into upper Tokai to clear the drains of rocks and debris to better manage water run off through winter.</p> <p>Any assistance would be greatly appreciated, please contact <a href="mailto:info@tdra.co.za">info@tdra.co.za</a> if you would like to assist with labour or funds to pay for labour for this weekend. The cost per person is R300 for wages and lunch or if you have an extra groom who could assist even for a few hours it would be greatly appreciated. These efforts will only be successful with the support of members.</p> <p>The big bridge in Lower Tokai Park is also in need of urgent maintenance to replace the two damaged planks. SANParks have planks in storage for this job and the committee is liaising with SANParks to obtain the planks and do the required work.</p> <p>An alien hack has been planned by a group of scouts for the trails in Middle Park on the weekend of the 9<sup>th</sup> and 10<sup>th</sup> of February as part of the community work for their Springbok awards. The TDRA is facilitating the hack with the assistance of one of the City's alien</p>	<b>KdP</b>

	hacking team who will provide the necessary instructions as well as additional labour and herbicide. A permit for the hack has been obtained from SANParks.	
5	<b>Event &amp; Fundraising</b> An Easter themed reliability trial will be held in April as the event was delayed as a result of increased snake activity in the area at the start of summer. This promises to be a fun event and offers a once off opportunity to enjoy riding on private land. The committee looks forward to seeing everyone there.	LF
6	<b>Zwaanswyk Gate</b> In order to enhance security in the area, ZAPO has elected to change the operation of the existing gates from Zwaanswyk into Upper Tokai to use a Gatekeeper system rather than the current remotes. The implementation date is unknown but it is expected to be imminent.  In order to be added to the system it is necessary to complete a one page form including your activity permit details and to arrange to drop the completed form, copy of your activity permit and cash with Jo at the SANParks field office. The charge is R100 per person but if adding multiple family members, it is R20 per additional family member and R100 for the primary member.  To assist members with the process, the committee will collect completed forms, copies of activity permits and the correct cash at the AGM. The forms and cash will then be taken to Jo to process. Should you prefer to complete the process before the AGM, please contact Jo to arrange a time to take the required documents and cash to her.	
7	<b>AGM and membership</b> The AGM date will be finalised shortly. It is currently proposed that the AGM be held at The Range on either 11 or 25 April 2019.  A reminder that membership fees for the new year are due before the end of February. No increase has been approved at this stage so the membership fee is currently R200 per person. Please send your updated activity permit details and confirmation of payment to <a href="mailto:info@tdra.co.za">info@tdra.co.za</a> or <a href="mailto:access@tdra.co.za">access@tdra.co.za</a> so that access to the picnic site and Chrysalis gates can be extended for the next year. All access to the gates will expire at the end of March unless membership and updated details are provided.	
8	<b>Next Meeting</b> 07 March 2019	

The meeting ended at approx 20:50  
Certified a true record of the proceedings

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Chairperson

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Date